

## USEFUL INFORMATION SHEET   INTERNSHIP AGREEMENT OF YOUR HOST ORGANIZATION

Are you going to do an internship with a host organization that wishes to use its own internship agreement? You will find in this sheet all the useful information to edit this agreement.

### THE EDUCATIONAL INSTITUTION AND ITS REPRESENTATIVE

- Represented by : Mister Luis Vassy
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### NAME AND POSITION OF THE INTERNSHIP MANAGER WITHIN THE EDUCATIONAL INSTITUTION

#### Master students

- **For students of the School of International Affairs (PSIA) + School of Management and Innovation (SMI)**  
-> Ms. Daana ISMAILOVA, Internship manager
- **For students of the School of Public Affaires, Law School, Urban School, Competitive Exams Prep, Talent Prep, Certificate in Social Sciences students:**  
-> Ms. Suad LEGLISE ARRAR, Internship manager

## **Bachelor students**

- **1st year internships**  
-> Mr. Fabrice BARTHELEMY
- **2nd year internships**  
-> Mr. Fabrice BARTHELEMY
- **3rd year internships**  
-> Ms. Christiane LALOY

## **THE HOURLY VOLUME OF YOUR COURSE**

In Master : (M1, M2): Indicate 500 hours of teaching

In Bachelor : Indicate 480 hours of teaching

## **FRAMEWORK AND INTERNSHIP EVALUATION CRITERIA**

By email, face-to-face or remote interviews

Assessment form at the end of the internship and / or thesis or activity report  
depending on the school